

Minutes
Economic Development Commission Meeting
October 19, 2010
Flatlander Market, 116 South State Street

Call to Order

Vice Chairman Meyers called the meeting to order at 7:38 AM.

Commissioners Meyers, Carroccia, Kays, Trickett, Torman, Wyrostek and Martens were present. Also present were Coordinator Checolinski..

Consent Agenda

A motion was made by Commissioner Kays, seconded by Martens to approve the consent agenda which included:

- August 24th MEDC Minutes
- September 16th Administration Committee Minutes
- September 21st MEDC Minutes
- September 23rd Administration Committee Minutes
- October 7th Administration Committee Minutes

Expenditure Review

Checolinski stated the budget looks on target with an exception. Checolinski stated the he had worked over 1000 hours within the past year. As a result, he must now pay into the Illinois Municipal Retirement Fund (IMRF). Checolinski stated there is now way to avoid this payment. The result of paying into IMRF will lower the numbers Checolinski can work from 22 hrs to 20 hrs in order to maintain the budget.

A motion was made by Wyrostek, seconded by Trickett, to increase the salary budgeted amount to allow the Coordinator to work 22 hrs per week. Motion passed unanimously.

Chairman's Comments

None

Old Business

Commissioner Gailloreto came into the meeting.

Changes to Operations – Checolinski stated all the changes requested were presented last week. Checolinski's only concern was over the PR Committee. Checolinski stated if more Commissioners do not join the committee then he feels it should be dissolved and folded into another, preferably the local networking committee. Torman agreed. Wyrostek stated that their should not be a regular meeting time in the minutes. The standing rules should simply say the Committees should meet at periodically at the discretion of the committee.

A motion was made by Carroccia, seconded by Wyrostek, to approve the standing rule changes with Wyrstoks suggest change. Motion passed unanimously with an 8-0 vote.

A motion was made by Carroccia, seconded by Wyrstok, to approve the proposed budget changes. Motion passed unanimously.

A motion was made by Kays, seconded by Martens, to approve the Committee membership changes. Motion passed unanimously.

New Business

Edcmarengo.com Presentation – Checolinski presented the components of the new website.

ICSC Marketing – Checolinski passed out sheets of what he wanted to pass out at the ICSC event. The two changes suggested by Commissioners were that CVS be added where Walgreens appears and that the population of the townships were used rather than drive time as the population would likely be greater.

Committee Reports

Administration – The Committee showed the Commission what they were working on. They were working on putting together a flow chart of the development process using other communities as an example. They will be working closely with City Administration to put it together.

Special Reports

Coordinator – Checolinski stated the he needed as many commissioners as possible to attend the next Monday's Council meeting. The consultant Haje Black will be presenting the process and outcomes of the Planning Session. Checolinski suggested the Commissioners present the changes in operations and how ownership has been taken over.

Checolinski also stated he is in the process of administering BIPiM. Checolinski stated he expects headaches in administering it as several businesses are unlikely to get their materials in on time. He just forewarned the Commission about the possible ripple effects of businesses being unresponsive as they had in the application stages. Checolinski stated he would try what he can to make sure everyone is in compliance with their respective contracts before the abatement ordinances must be passed.

Main Street – Wyrostek stated Main Street made \$3,100 on the rain barrels. He stated Main Street is now working on Halloween.

Chamber – No Report

Tourism Council – Wyrostek stated the Tourism Council approved both a rack card design and an exit sign for the City. The members of the council are pleased with the progress as many other marketing attempts were started, but none have gone this far.

City Staff - No Report

Agenda Items for Next Meeting

No Items were requested

A motion was made by Carroccia, seconded by Torman to adjourn. Motion passed unanimously.

The meeting adjourned at 8:40 AM.